

Stanton St Quintin Neighbourhood Development Plan Steering Group

Minutes of the meeting of 9th July held in Long Barn These minutes should be read in conjunction with the July 18 powerpoint presentation

Present: Paul Craven (Chair), Elspeth Schwenk, Gil Schwenk, Mike Smith, Graeme Pattison, Stephanie Fenton, Roger Starling, Hilary Greene

Action

- 1 Apologies**
Rosalind Brown sent apologies.
- 2 Minutes and actions from 18 June**
 - 2.1 Minutes agreed
- 3 Matters arising**
Paul reported that he has seen a draft copy of the Housing Needs Survey report so the final is imminent.
- 4 Treasurer's Report**
 - 4.1 Roger reported that we have now received the grant of £5013. Since then we have been invoiced by Lemon Gazelle for £400. The meeting agreed this should be paid. Roger will contact the Parish Clerk to arrange this. Bank balance will be £4748 once this invoice is paid.
- 5 Feedback from church and school**
 - 5.1 Hilary reported that she has emailed questions to the Diocese and has sent a reminder but has had no response to date.
 - 5.2 Graeme confirmed that the school are anxious that any development includes affordable homes to encourage families to settle in the village.
- 6 LG Activity**
Paul has been in email correspondence with Lemon Gazelle. They have provided more information about the different aspects of the planned work as follows (more information is on the powerpoint circulated from this meeting)
 - Developing and analysing/testing options which arise from initial community engagementLG will develop worksheets for us to work through the issues report recently received. Paul has asked them if we should do another online survey or hold another consultation meeting.
 - LG deliver the draft plan
 - Consultation on the draft plan
 - Compilation of sustainability appraisal etcWe looked at maps of the village boundary and conservation areas and wondered if we could extend the village boundary to include the barracks. Mike advised that we should tell the MoD that we intend to include the barracks within our NP.
- 7 Housing Needs Assessment**
We will need a housing needs assessment for our plan – the Housing Needs Survey will provide this.
Elspeth stressed the importance of the school and to have children coming from the village to make it sustainable. Graeme will get a breakdown of village/non-village/army children from the school for our information

		Action
8	Site assessment We need to identify sites for development and make an assessment of them. We should ask landowners if they have land they would like to develop and/or we identify land we believe could be developed. We can initiate our own 'call for sites'. We should set up a site identification working group to get this work underway. Graeme, Mike and Roger volunteered to be this group. Paul will circulate guidance for this exercise.	Graeme, Mike, Roger
9	Connectivity Paul has done some research on crossings re the A429 crossing. The meeting agreed we should try for an update from the Transport Department on any plans for an improved crossing.	Paul
10	Maps Mike is liaising with Nick Greene, Chair of the PC, to sign up to parishonline mapping. The fee will be £90. The meeting agreed to this subscription	Mike
11	Public Consultation	
11.1	We agreed we should have another public meeting before we issue a draft plan for consultation. But September will be too soon.	
12	AOB Graeme will circulate the list of green spaces.	Graeme
13	Next meeting	
13.1	Monday 13 th August 7.30pm at Long Barn	