**Stanton St Quintin Neighbourhood Development Plan Steering Group**

**Minutes of the meeting of 13 May 2019 held in Long View**

**These minutes should be read in conjunction with the May 2019 PowerPoint presentation**

**Present:** Paul Craven (Chair), Elspeth Schwenk, Gil Schwenk, Roger Starling, Mike Smith, Stephanie Fenton, Graeme Pattison, Hilary Greene

|  |  | **Action** |
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|  | **Apologies** |  |
|  | Rosalind Brown |  |
|  | Minutes and matters arising from 11th February |  |
|  | Minutes agreed |  |
|  | No matters arising |  |
|  | Treasurer’s report |  |
|  | The latest invoice from LG has yet to be paid – the PC had to organise changes to bank signatories. |  |
|  | Paul and Roger have completed the year end statement. We have £2459.18 remaining of our grant of which £2400 is due to LG. we don’t have to repay the grant this year but continue to account for how it is spent. Once we have spent it, we close it down and apply for the remaining amount which is £1000. We also have £145.37 left from the grant from the PC. We will have some expenditure later in the year for the website licence and for Parishonline, the mapping tool. |  |
|  | **Dyson Planning Application** |  |
|  | Paul wondered if we needed to reflect any of this in our NP. The meeting agreed that while most of the development is in Hullavington and St Pauls Without Parishes, we will be affected by noise, emissions and light pollution which are not addressed in the planning application but should be reflected in our NP. |  |
|  | See slides 5-8 for more detail on the application. |  |
|  | **Dyson Rental Properties** |  |
|  | There was some mention at the PC meeting on 23rd April that Dyson are looking to buy properties to rent to staff in this area. He had emailed the Chair of the PC but received the reply that the Chair was unaware of such a discussion. Elspeth will check. |  |
|  | **Site Assessment** |  |
|  | Paul had found that Aecom were not available to undertake our site assessments because of the change over from one year end to the start of another year. The meeting agreed that he should pursue this. | PC |
|  | **Draft Framework Report** |  |
|  | We went through the draft report and looked at the highlighted areas where more ‘padding’ is required. We do need to articulate our policies which are shown in blue boxes within the report. |  |
|  | During our discussion, the new traffic light crossing in Corston was mentioned. As they suffer the same traffic as we do, we wondered why they were able to have a crossing while advice to us was that we needed to show a volume of pedestrians crossing the A429 to justify one. Paul will follow up with our liaison officer. | PC |
|  | We are all asked to review the draft report and supply comments to Paul so that he can send it to LG for their review. | All |
|  | **AOB** |  |
|  | Paul submits updates to the PC each time it meets and is disappointed that these updates are not included with the PC minutes. He requested that Hilary arrange for them to be published on our website. | HG |
|  | Dyson article in The Times about pollution – see final slide for information. |  |
|  | Resignation – Mike Smith informed the meeting that this would be his last meeting. He is willing to train someone in the mapping software; otherwise he is still available to produce maps on request. The meeting expressed their thanks to Mike for all his valuable contributions to the work of the Steering Group. |  |
|  | **Dates of next meetings – at Long Barn 7.30pm** |  |
|  | Monday 17th June  Monday 8th July |  |