

Stanton St Quintin Neighbourhood Development Plan Steering Group

Minutes of the meeting of 18th June held in Long Barn

Present: Paul Craven (Chair), Elspeth Schwenk, Gil Schwenk, Mike Smith, Graeme Pattison, Stephanie Fenton, Roger Starling, Hilary Greene

	Action
1 Apologies Christina Smith and Emma Walker have notified their resignations. Rosalind Brown sent apologies.	
2 Minutes and actions from 24 May	
2.1 Minutes agreed	
3 Matters arising Paul has been told it will be another 6-8 weeks before we get the results of the HNS.	Paul
4 Treasurer's Report	
4.1 Roger confirmed that we have been successful in our application for funds and have been awarded £5013 which will be paid over imminently. Balance at bank is £135. The next bill from LG is due at the end of June.	
5 Hullavington NDP report This had been circulated with the agenda. Paul had prepared powerpoint slides with highlights on them (circulated with these minutes). One matter that came out was that if we have no identified boundary, it is then difficult to identify what is infill. We will need to do sustainability and environmental impact assessments. The Liaison Officer is due to send through guides for this. The risk to the school in Hullavington of the barracks closing was identified. Graeme reported that Stanton school currently has 75 pupils of which 40% are army. Mike commented that he liked their vision statement and the way it looks to the future. We agreed to review ours. Arising from discussion, Paul said that we need to produce a list of things we need to be able to identify such as: <ul style="list-style-type: none">• What are endangered species• What businesses are in the area• Historical sites• Footpaths• Listed buildings	All All
6 LG detailed report Paul had identified highlights from this report – see his powerpoint presentation. He also had a slide showing the breakdown of their quote to us. After discussion, he agreed he needed to meet with LG and clarify what their role is and what is ours for each of the tasks identified.	
7 Maps	

		Action
	<p>Mike Smith has researched various sources for maps. He can't find one with the settlement boundary from before 2011. He showed us the maps he has – the parish boundary one and a map from a Church of England site (www.arcgis.com) which also provides deprivation data and other data. He has obtained 6 copies of a map of most of the parish area at 1:10000 which is our preferred scale.</p>	
	<p>He also discovered a site called parish-online which will provide various parish based maps but which we would have to join. He proposes asking Nick as Chair of the PC to join. We could pay the fee of £30 per year and have access to this.</p>	MS
	<p>We will annotate the 1:10000 maps to show development we might support and compare at the next meeting.</p>	All
8	<p>Feedback from school and church This is still pending</p>	Graeme, Hilary
9	<p>Public Consultation</p>	
9.1	<p>We decided we should try to hold a meeting in September, on a Saturday. Stephanie will establish which Saturdays are free in the hall then.</p>	
10	<p>AOB Gil and Elspeth invited us to come along at about 6pm for the next meeting so we could have a barbecue beforehand – families invited. Elspeth will send an email round suggesting what contributions we could make.</p>	
11	<p>Next meeting</p>	
11.1	<p>Monday 9th July at Long Barn</p>	