**Stanton St Quintin Neighbourhood Development Plan Steering Group**

**Minutes of the meeting of 10 December 2018 held in Long View**

**These minutes should be read in conjunction with the December 2018 PowerPoint presentation**

**Present:** Paul Craven (Chair), Elspeth Schwenk, Gil Schwenk, Roger Starling, Stephanie Fenton, Mike Smith, Hilary Greene

|  |  | **Action** |
| --- | --- | --- |
|  | **Apologies** |  |
|  | Graeme Pattison, Rosalind Brown |  |
|  | Minutes and actions from 12th November |  |
|  | Minutes agreed |  |
|  | Matters arising |  |
|  | Green spaces – Mike and Graeme are to meet on 14th December to sort out the mapping of the green spaces. | Mike, Graeme |
|  | Mike has created a map showing the married quarters inside the Barracks, showing the parish boundary. There are probably 18 houses in this village plus the officers’ mess. Paul feels we need to ask the Barracks how they want these houses to be treated in terms of the NDP. |  |
|  | Paul reported that AECOM no longer provide the viability service for possible sites. It has been deemed too commercially sensitive. |  |
|  | Elspeth had asked if there was any support for green spaces – Paul reported that there isn’t as such, we just have to list them. |  |
|  | Treasurer’s report |  |
|  | Current bank balance £3804.55, of which £3600 is committed to Lemon Gazelle. |  |
|  | **LG Refining Options Worksheet** |  |
|  | Paul has received no comments on this worksheet. He agreed it was a difficult one to work with and has been in discussion with our link officer and with Lemon Gazelle. He also extracted information from the NDP Forum he attended to help with this. |  |
|  | He thinks the Housing section is more or less complete now. On Business and Employment, the wording should be that we would encourage anyone coming along with plans. |  |
|  | A green box on the worksheet means we need to include this in the final plan. He will speak to the link officer about how we can include connectivity between the 2 halves of the village by having a footpath funded by S106/CIL monies. |  |
|  | Basically, the refining options worksheet should be saying to the planners what we want to be taken into consideration. |  |
|  | Paul had a slide showing a map of Wiltshire with the areas with NPs marked and the progress of other areas colour coded. Apparently Wiltshire is one of the best councils in the country for NPs.  |  |
|  | The SSQ plan is now at the stage of progressing and scoping to Reg 14 – see slides 9-11. |  |
|  | We discussed whether we should do a call for sites – asking people to let us know if they have land they are thinking about developing. It was agreed that we would. |  |
|  | Paul had a slide (12) which gives 2 definitions of for new housing – deliverable and developable. He said we would only have developable here as deliverable was for sites where there was a developer already involved with plans etc. The meeting thought it would be good to use these definitions in any flyer we did for a call for sites. |  |
|  | Paul will circulate what he has done so far on the refining options worksheet. He would like us to respond within the next 2 weeks. He will then consolidate it and send it to LG. | PaulAll to respond by 24th Dec. |
|  | We discussed the call for sites and decided we would have notices in the noticeboards and on the website and do a letter box drop around the village. This could ask if anyone knew of a landowner who might want to develop land. Mike agreed to draft the flyer. We hope to deliver it before Christmas. | Mike |
|  | **AOB** |  |
|  | Mike had supplied lists of listed buildings to Hilary – she will circulate them. | Hilary |
|  | Mike has produced a map of footpaths in the parish. He is also preparing other maps – e.g. one showing all the listed buildings in the Barracks. |  |
|  |  |  |
|  | **Dates of next meetings – all at Long Barn 7.30pm** |  |
|  | Monday 14th January |  |
|  | Monday 11th February |  |