**Stanton St Quintin Neighbourhood Development Plan Steering Group**

**Minutes of the meeting of 8th October held in Long Barn**

**These minutes should be read in conjunction with the October 2018 PowerPoint presentation**

**Present:** Paul Craven (Chair), Elspeth Schwenk, Graeme Pattison, Roger Starling, Gil Schwenk

|  |  | **Action** |
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|  | **Apologies** |  |
|  | Hilary Greene, Rosalind Brown, Mike Smith and Stephanie Fenton sent apologies. |  |
|  | Minutes and actions from 17th September |  |
|  | Minutes agreed |  |
|  | Matters arising |  |
|  | Hilary has still to hear from the Diocese. Tbc |  |
|  | Vision Mission Statement revision – ES and PC put forward a suggestion to be considered – see attached. |  |
|  | Footpath issue – in September Mike confirmed he had referred this to Nick, Chair of the Parish Council for him to liaise with the Rights of Way team. No update available. |  |
|  | Treasurer’s report |  |
|  | As attached. Balance at bank is £3804.55. Unclear if payments to Mike Smith and LG have been paid. | Roger |
|  |  |  |
|  | There was some discussion around Dyson plans. Roger said he was going to try and get a donation from them towards our work.  There has not been any response. | Roger |
|  | **Green Spaces – November Agenda** |  |
|  | Paul showed a list of 6 green spaces that have been identified – see his slide 4. This includes the army sports field and the Village Green. Paul asked us to let Graeme know if we think of others that should be included. We wondered about the garden in front of the mess – Mike thought it would be included in the listing of the mess as curtilage. | ALL |
|  | Graeme is still working on whether footpaths and bridleways should be included in the NDP. He and Mike are to get together to mark all the green spaces on a map. See November tbc | Graeme Mike |
|  | Paul asked Mike to get a map showing footpaths in the village for our next meeting. See November tbc | Mike |
|  | Slide 5 shows other types of space that we need to consider:   * SSSI * County Wildlife sites * Conservation areas * Archaeological sites   Graeme mentioned the stream bed by the bridge down from the Parish Hall which is paved and would have been a ford in previous years. This could be considered an archaeological site. See Nov. |  |
|  | Mike will identify all these sites on a map. Tbc | Mike |
|  | Graeme mentioned a barrage balloon bed that still exists and should be noted on the archaeological document. This needs to be highlighted and preserved. |  |
|  | **LG Issues to Options Worksheet** |  |
|  | The committee reviewed the LG Issues to Options document. And updated the document.  A version will be distributed to the committee. All committee member will have another opportunity to comment on the document, by emailing their comments to Paul. After a period of 1 week from the distribution of the document. The Worksheet will be forwarded to GL for further comment and progress to the next step in the process.  **Vision Statement**  The group reviewed and commented on the update to the Mission statement. The latest wording is contained in the presentation associated with these minutes. | ALL |
|  | **AOB** |  |
|  | The design report from AECOM Urban Developers was fully accepted. |  |
|  | **Dates of next meetings – all at Long Barn 7.30pm** |  |
|  | Monday 12th November |  |
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